

SENATE

**CONFIRMED Minutes of Meeting held on 19 June 2019**

**Present:** Professor Ian Walmsley (Chair); Professors Buitendijk, Gibson, Gooderham, Kingsbury, Lindstedt, McCoy, Spivey; Drs Craig, Field, Fobelets, Gounaris Trotta; Ms Bannister, Mr Luy; Mr Tebbutt, Mr Tomkies; Mr Ashton (Secretary); Ms Webster (Minute Secretary).

**Apologies:** Professors Brandon, Buenfeld, Buluwela, Chilvers, Distaso, Dougherty, Magee, Perkmann, Veloso, Weber, Welton; Welton Drs Costa-Pereira, Malhotra, Meyer; Mr Lupton; Ms Makuch

**2341 Minutes**

The Minutes of the meeting of the Senate held on 1 May 2019 were confirmed as an accurate record.

**2342 Chair's Action**

There was no Chair's Action to report.

**2343 Matters Arising**

There were no Matters Arising not otherwise covered by the agenda.

**2344 Provost's Business**

Received: A report from the Provost (**Paper Senate/2018/32**)

Reported: (1) That three new Heads of Department had been appointed. In the Faculty of Natural Sciences, Professor Oscar Ces would take up appointment as Head of Chemistry with effect from 1 August 2019. In the Faculty of Engineering, Professor Peter Cheung had been appointed as Head of the Dyson School of Design Engineering from the 1 November 2019 and Professor Michael Lowe will take up the Head of Department of Mechanical Engineering from 1 October 2019. All appointments are for an initial period of five years.

(2) That the Student Academic Choice Award Ceremony had been held. The Provost extended congratulations to all the winners and to the Imperial College Union for hosting the award ceremony, which had highlighted a range of best practice through the citations for the winners and shortlisted nominees.

(3) The results of the Imperial College Union and the Graduate Student Union elections. The Provost thanked all the current Officers for the valuable contribution they had made to the work of the College over the 2018-19 academic year.

(4) That elections would be held for the nominated members of Senate who would reach the end of their three year tenure. All members of the Senate were thanked for their work

over the current year. Special thanks were extended to Professor Sue Gibson, Director of the Graduate School, who would be retiring from the College in July 2019.

**2345 Academic Regulations 2019-20 (Continuing Students)**

Received: Academic Regulations 2019-20 (**Paper Senate/2018/33**).

Reported: That this item and the following item, the Single set of Academic Regulations, had been discussed by the Regulations and Policy Review Group and endorsed by the Quality Assurance and Enhancement Committee. The Deputy President (Education) from the Imperial College Union was thanked for his input into the discussions. It was noted that these regulations would apply to continuing students in 2019-20.

Approved: the Academic Regulations 2019-20 for continuing Undergraduate students who entered the College before October 2019 and for new and continuing Postgraduate Students on programmes which have NOT been through Curriculum Review.

**2346 Academic Regulations 2019-20 (New Students)**

Received: Academic Regulations 2019-20 (New Students) (**Paper Senate/2018/34**)

Reported: That since the last meeting of Senate, further work had been undertaken on the regulations governing failure, reassessment and progression. Agreement had been reached on these final elements and Senate was reminded of the commitment to keep all regulations under review through the Regulation and Policy Review Group.

Approved: the Academic Regulations 2019-20 for new Undergraduate students who entered the College in October 2019 and for new and continuing Postgraduate Students on programmes which HAVE been through Curriculum Review.

**2347 Degree Classifications – A Statement of Intent**

Received: Degree Classification. Transparency, Reliability and Fairness. A Statement of Intent (**Paper Senate 2018/35**)

Reported: That the UK Standing Committee for Quality Assurance had now published its expectations for institutions to publish a statement of intent as proposed in the consultation document which Senate had considered at a previous meeting. The different requirements of the statement were set out in accordance with the quality assurance arrangements in each of the four nations. Further guidance would be provided to institutions on how to develop their statement.

Agreed: That the Quality Assurance and Enhancement Committee should draft the Degree Outcomes statement for consideration at a future meeting of Senate.

**2348 Student Progression and Achievement Data**

Received: Distribution of Honours Degree Classifications 2017-2018 (**Paper Senate 2018/36**); Undergraduate Failure Rates 2017-18 (**Paper Senate 2018/37**); Postgraduate Taught Failure Rates 2016-17 and 2017-18 (**Paper Senate 2018/38**)

Reported: (1) That following comments made when student progression and achievement reports had been considered in previous years about further splitting the metrics, which are currently only split by gender, investigation was undertaken into doing this but it was noted that some of the numbers were too small to make any further disaggregation meaningful but that it was recommended that further work be undertaken through QAEC and in collaboration with Strategic Planning to identify at what level the data could be meaningfully split for consideration.

(2) That the Faculties had considered the student outcomes data through the annual monitoring process and that their action plans would address emerging issues. The Faculty of Natural Sciences still had a noticeably gender gap in the outcomes for their students but they hoped that the curriculum review of their undergraduate programmes would help to address this.

(3) In response to a query about student access to this data, it was noted that practice varied but that students were involved in the Committees which considered the annual monitoring.

**Action:** QAEC to develop the data and recommend how it should be used and shared.

#### **2346 Learning and Teaching Committee**

Received: A report from meetings of the Committee (**Paper Senate/2018/39**).

Reported: (1) That the Committee had considered the potentials benefits of developing a more strategic approach to providing international experiences for students including offering more centralised international activities and engaging international students.

(2) That the Committee had received updates on enhancing the student experience through the work of the NSS/PTES group, the Working Party for Enhancing Masters Student Experience and the Lecturer and Module Evaluation Group.

(3) That the Committee had received information of the developing Access and Participation Plan that was required by the Office for Students.

#### **2347 Quality Assurance and Enhancement Committee**

Received: A report from the Quality Assurance and Enhancement Committee (**Paper Senate/2018/40**).

Reported: (1) That the Committee had considered the following items of business:

- Academic Regulations and Policy
- Review of Student Facing Discipline Regulations
- Internal Audit Report regarding Quality Assurance
- Periodic Review of taught provision
- Annual Monitoring
- Academic Calendar
- External Examiners
- Office for Students survey of PGT students
- Report from Programmes Committee

#### **2348 Membership of Student Casework Panels**

Received: A note from the Academic Registrar (**Paper Senate/2018/41**)

Reported: That the student casework was steadily increasing in the number of cases and in complexity. This had caused an increase in the workload of the College Consuls. QAEC recommended to Senate that the practice of using Consuls continued in the 2019-20 academic year but that a full review of casework panel membership and the training and support provided to panel members be undertaken.

Approved: the proposal to continue with the 2018/19 Casework Panel membership and to conduct a review during 2019/20.

#### **2349 Prizes and Awards to be established**

Received: A proposal to establish a new prize from the Department of Design Engineering  
**(Paper Senate/2018/42)**

Approved: The IED (Institute of Engineering Designers) Prize.

**2350 Prizes and Medals Awarded**

Received: A note from the Academic Registrar **(Paper Senate 2018/43)**

Noted: That the Central Secretariat were taking forward some work on re-establishing the criteria for College and Department Prizes.

**2351 Date of Next Meeting**

Wednesday 9 October 2019 at 3.00 pm